

City of Bedford

City Council Public Hearing and Regular Meeting

March 18, 2025

7:00 P.M.

Minutes

Public Hearing

1. Public Hearing: Consideration of Proposed Water Rates and Charges-Mayor Craig, Misty Adams

Mayor Craig opened the hearing and stated the hearing is for the council to consider proposed water rates and changes for the eight-inch, 10 inch and 12-inch meters. The meter sizes were never put in into the rate ordinance. Taxpayers are currently paying for the hydrant rental for public safety. The rate ordinance will call for the rate payers to pay for the hydrant rental and will not be paid by the taxpayers. Any member of the public has three minutes to speak.

With there being no public comments, the Public Hearing was closed.

Prayer: Dan Bortner

Pledge of Allegiance: Brad Bough

Call to Order: Mayor Sam Craig

The Common Council of the City of Bedford, Indiana met for a Regular City Council Meeting on March 18, 2025, at 7:00 P M at Stonegate Arts & Education Center. Mayor Craig presided and called the meeting to order.

Members in attendance:

- Judy Carlisle
- Ryan Griffith
- Kathy Blackburn
- Brad Bough
- Larry Hardman
- Heath Hawkins
- Dan Bortner

Members absent:

- None

Reading/Approval of Minutes:

February 18, 2025 –Regular Meeting

- Brad Bough made the motion to approve the minutes,
- Ryan Griffith seconded the motion,
- ***All votes were in favor of the motion. No One Opposed, Passed***

Old Business

1. Third & Final Passage-Ordinance 2-2025-Amending City of Bedford Purchasing Policy-Billie Tumey, Mayor Sam Craig, Greg Pittman

- Dan Bortner made the motion to approve the Third and Final passage of Ordinance 2-2025,
- Kathy Blackburn seconded the motion,
- ***The Third and Final Passage of Ordinance 2- 2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 2-2025

**ORDINANCE AMENDING THE CITY OF BEDFORD
PURCHASING POLICY**

WHEREAS, the City of Bedford (hereinafter “City”) is a political subdivision of the State of Indiana and is governed by the state’s public purchasing statutes including, but no limited to, the “Public Purchasing Law” found at Indiana Code § 5-22 et. seq. as amended from time to time; and

WHEREAS, in addition to the Indiana Code, the City’s purchasing activities are further governed by the Mayor’s executive orders, the Common Council’s ordinances and resolutions, and the Board of Public Works and Safety’s resolutions; and

WHEREAS, the City’s Board of Public Works & Safety has adopted the following policies and procedures to be applicable to the purchase of goods and services in accordance with Indiana Code and these policies and procedures apply to all City departments, boards and commissions; and

WHEREAS, the City of Bedford from time to time accepts funding from various sources, including the Federal Government; and

WHEREAS, certain entities, including the City, that accept funding from the Federal Government must adopt a purchasing policy regarding the procurement of goods, materials and services in accordance with Title 2, Part 200 of the Code of Federal Regulations; and

WHEREAS, the City desires to adopt a purchasing and procurement policy in accordance with the Code of Federal Regulations to govern the City's procurement of goods, materials and services; and

WHEREAS, The Common Council finds that it is in the City's best interest to amend its purchasing policy established by Ordinance 15-2022 to comply with Federal and State regulations and to promote economic efficiency and continuity in purchasing; and

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BEDFORD, INDIANA AS FOLLOWS:

The City of Bedford shall follow the policies set forth herein regarding public purchasing, procurement and public works contracts:

A. Public Purchasing of Supplies and Equipment

1. Purchases below \$50,000.
 - a. This section applies only if the purchasing agent expects the purchase to be less than fifty thousand dollars (\$50,000).
 - b. A purchasing agent may make a purchase under the small purchase policies established by the City's Board of Public Works and Safety or under rules adopted by the Common Council.
2. Purchases between \$50,000 and \$150,000.
 - a. This section applies only if the City's purchasing agent expects the purchase to be:
 - (1) at least fifty thousand dollars (\$50,000); and
 - (2) not more than one hundred fifty thousand dollars (\$150,000).
 - b. A purchasing agent may purchase supplies under this section by inviting quotes from at least three (3) persons known to deal in the lines or classes of supplies to be purchased.
 - c. The purchasing agent shall mail an invitation to quote to the persons described in subsection (b) at least seven (7) days before the time fixed for receiving quotes.
 - d. If the purchasing agent receives a satisfactory quote, the purchasing agent shall award a contract to the lowest responsible and responsive offeror for each line or class of supplies required.
 - e. The purchasing agent may reject all quotes.
 - f. If the purchasing agent does not receive a quote from a responsible and responsive offeror, the purchasing agent may purchase the supplies under [IC 5-22-10-10](#).
 - g. The Board of Public Works and Safety must approve the purchasing contract in advance of the purchase.
3. Purchases above \$150,000.
 - a. This section applies only if the City's purchasing agent expects the purchase to be greater than \$150,000.
 - b. The City's purchasing agent shall follow the procedures set forth in Indiana Code § 5-22-9 et.seq. for awarding any purchasing contracts expected to be greater than \$150,000.
 - c. The Board of Public Works and Safety must approve the purchasing contract in advance of the purchase.
4. **Services pursuant to IC § 5-22-6.** Agreements or contracts are required for services. Agreements for services require the same approvals as purchase of supplies and equipment herein. All contracts for services must be reviewed and approved by the City's Attorney prior to approval by the department head or submittal to the board of Public Works & Safety.
5. **Professional Services pursuant to IC § 5-16-11.1.** The City hereby determines that notice as required by IC § 5-16-11.1-4 is not required for professional services and that approval of professional service shall follow the same requirements as services. Each contract for professional services shall be on the basis of competence and qualifications for the type of services to be provided and negotiate compensation that the City determines to be reasonable.
6. **Contracts.** All contracts must include the following: (1) the proper name of parties; (2) terms and conditions that are clearly stated and consistent throughout the document with no conflicts with federal, state or local laws or regulations; (3) the amount of payment due on the contract must be clearly stated with a detailed description as to the payment schedule, rate of pay, if applicable, the service to be provided with any deliverables clearly identified, and all deadlines or schedules stated as appropriate; (5) indemnity and insurance requirements (certificate of insurance); (6) the effective start and end date of the contract, and any applicable renewals; (7) does not contain any visible social security number in contract, or any of the attachments or exhibits; (8) Employment Eligibility Verification (E-Verify) language pursuant to IC § 22-5-1.7-3; (9) Non-Investment in Iran Verification language as required by IC § 5-22-16.5; (10) Non-Investment in Iran Verification language as required by IC § 5-22-16.5; (11) All contracts must be reviewed by the City Attorney

before being submitted for approval. Only department heads, boards, commissions or other agency of the city empowered by Indiana Code may execute a contract on behalf of the City. A board may authorize certain persons to sign contracts on its behalf, but unless expressly authorized by statute or proper resolution, an employee without express approval is considered authorized to bind the City to the contract. Department heads are authorized to sign contracts only as set forth in this Policy. Staff members do not have authority to sign contracts except as set forth herein. All contracts must be signed by the other parties before being submitted to the Board of Public Works & Safety or Department Head.

7. **Conflict of Interest.** A conflict of interest occurs when an individual's personal interest (family, friendships, financial or social factors) could compromise his or her judgment, decisions or actions in the workplace. Pursuant to Indiana Code § 35-44.1-1-4, any public official for the City who has a conflict of interest shall complete the required disclosure. All elected officials, department heads, board members, or employees are required to complete a "Conflict of Interest Statement" if that person has a conflict (or who think they may have a conflict) to disclose the conflict/potential conflict, and (b) prohibit interested board members from voting on any matter in which there is a conflict.
8. **Duplicative Items.** All bids/proposals will be evaluated to avoid the acquisition of unnecessary or duplicative items.
9. For purchasing with no Federal involvement, the City will follow State law outlined in Indiana Code § 5-22 et seq., as well as any other applicable State provisions.
10. For purchasing involving Federal funds or Federal oversight, the following procedures shall be followed:
 - a. The City will maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to, the following:
 - i. Rationale for the method of procurement
 - ii. Selection of contract type
 - iii. Contractor selection or rejection, and
 - iv. The basis for the contract price
 - b. **Informal procurement methods.** When the value of the procurement for property or services under a federal award does not exceed the simplified acquisition threshold (SAT), as defined by Federal law, formal procurement methods are not required. The City may use informal procurement methods to expedite the completion of its transactions and minimize the associated administrative burden and cost. The informal methods used for procurement of property or services at or below the SAT include:
 - i. Micro-purchases
 1. **Distribution.** The acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold established by Federal law. To the maximum extent practicable, the City should distribute micro-purchases equitably among qualified suppliers.
 2. **Micro-purchase awards.** Micro-purchases may be awarded without soliciting competitive price or rate quotations if the City considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly.
 3. **Micro-purchase thresholds.** The City adopts the Federally-determined threshold for micro purchases, reserving the right to increase the threshold based on an evaluation of risk.
 4. If the City decides on a threshold above the Federal standard, the City must include any of the following:
 - a. a qualification as a low-risk auditee, in accordance with the Federally-set criteria for the most recent audit;
 - b. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or,
 - c. for public institutions, a higher threshold consistent with state law.

5. If the City increases the micro-purchase threshold over \$50,000, it must be approved by the cognizant agency for indirect costs. The City must submit a request with all Federal requirements. The increased threshold is valid until there is a change in status in which the justification was approved.

ii. **Small purchases**

1. **Small purchase procedures.** The acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold. Price or rate quotations must be obtained from an adequate number of qualified sources as determined appropriate by the City Council.
2. **Simplified acquisition thresholds.** The City adopts the Federal simplified acquisition threshold.

iii. **Formal procurement methods.** When the value of the procurement for property or services under a federal financial assistance award exceeds the SAT, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement can be used in accordance with Federal law. The following formal methods of procurement are used for procurement of property or services above the simplified acquisition threshold or a value below the simplified acquisition threshold:

1. **Sealed bids.** Bids shall be publicly solicited, and a firm fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.
2. **Sealed bids applicability.** Sealed bids will be used when the following conditions are present:
 - a. A complete, adequate, and realistic specification or purchase description;
 - b. Two or more responsible bidders are willing and able to compete effectively for the business; and
 - c. A firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.
3. If sealed bids are used, the following requirements apply:
 - a. Bids must be solicited from an adequate number of qualified sources, providing them sufficient response time prior to the date set for opening the bids, for local, and tribal governments, the invitation for bids must be publicly advertised;
 - b. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
 - c. All bids will be opened at the time and place prescribed in the invitation for bids, and for local and tribal governments, the bids must be opened publicly;
 - d. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
 - e. Any or all bids may be rejected if there is a sound documented reason.
4. **Proposals.** A procurement method in which either a fixed price or cost-reimbursement type contract is awarded. Proposals are generally used when conditions are not appropriate for the use of sealed bids. They are awarded in accordance with the following requirements:

- a. Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Proposals must be solicited from an adequate number of qualified offerors. Any response to publicized requests for proposals must be considered to the maximum extent practical;
 - b. The City will hire experts to provide technical evaluations of the proposals received and advice making selections;
 - c. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the City, with price and other factors considered; and
 - d. The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby offeror's qualifications are evaluated and the most qualified offeror is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services through A/E firms that are a potential source to perform the proposed effort.
- iv. **Noncompetitive procurement.** There are specific circumstances in which noncompetitive procurement can be used. Noncompetitive procurement can only be awarded if one or more of the following circumstances apply:
- 1. The acquisition of property or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold;
 - 2. The item is available only from a single source;
 - 3. The public exigency or emergency for the requirement will not permit a delay resulting from publicizing a competitive solicitation;
 - 4. The federal awarding agency or pass-through entity expressly authorizes a noncompetitive procurement in response to a written request from the City; or
 - 5. After solicitation of a number of sources, competition is determined inadequate.
- c. The City shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference.
 - d. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

The City will follow procedures outlined in CFR 180.300, particularly that it will verify that the person with whom the City intends to do business is not excluded or disqualified, by checking (a) SAM Exclusions; or (b) Collecting a certification from that person; or (c) Adding a clause or condition to the covered transaction with that person

2. Third & Final Passage-Ordinance 3-2025-Establishing City of Bedford Public Works Policy-Billie Tumey, Mayor Sam Craig, Greg Pittman

- Judy Carlilse made the motion to approve the Third and Final passage of Ordinance 3-2025,
- Larry Hardman seconded the motion,
- ***The Third and Final Passage of Ordinance 3-2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 3-2025

ORDINANCE ESTABLISHING THE CITY OF BEDFORD
PUBLIC WORKS POLICY

WHEREAS, the City of Bedford (hereinafter “City”) is a political subdivision of the State of Indiana and is governed by the state’s public works statutes including, but no limited to, the “Public Works Law” found at IC § 36-1-12 et. seq. as amended from time to time; and

WHEREAS, in addition to the Indiana Code, the City’s public works are further governed by the Mayor’s executive orders, the Common Council’s ordinances and resolutions, and the Board of Public Works and Safety’s resolutions; and

WHEREAS, the City’s Board of Public Works & Safety has adopted the following policies and procedures to be applicable to public works projects in accordance with Indiana Code and these policies and procedures apply to all City departments, boards and commissions; and

WHEREAS, The Common Council finds that it is in the City’s best interest to establish a Public Works Policy to comply with State regulations and to promote economic efficiency and continuity in performing public works; and

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF BEDFORD, INDIANA AS FOLLOWS:

The City of Bedford shall follow the policies set forth herein regarding public works contracts:

B. Public Works Projects

1. Public Works Projects for amounts less than \$50,000:
 - a. Whenever a public work project is estimated to cost less than fifty thousand dollars (\$50,000) the Board of Public Works and Safety shall proceed under the following provisions:
 - (1) The board shall invite quotes from at least three (3) persons known to deal in the class of work proposed to be done by either of the following:
 - (A) Mailing them a notice stating that plans and specifications are on file in a specified office.
The notice must be mailed not less than seven (7) days before the time fixed for receiving quotes. The board may not require a person to submit a quote before the meeting at which quotes are to be received. The meeting for receiving quotes must be open to the public. All quotes received shall be opened publicly and read aloud at the time and place designated and not before; or
 - (B) Soliciting at least three (3) quotes by telephone, facsimile transmission, or electronic mail.
The seven (7) day waiting period required by clause (A) does not apply to quotes solicited under this clause. A quote received under this clause shall be reported to the board during the public meeting at which the contract is considered. The name of each person submitting a quote, and the amount of each quote, shall be read aloud at the public meeting.
 - (2) The board shall award the contract for the public work to the lowest responsible and responsive quoter.
 - (3) The board may reject all quotes submitted.
 - (4) If the board rejects all quotes under subdivision (3), the board may negotiate and enter into agreements for the work in the open market without inviting or receiving quotes if the board establishes in writing the reasons for rejecting the quotes.
 - b. The board may not proceed under subsection (a.) for the resurfacing (as defined in [IC 8-14-2-1](#)) of a road, street, or bridge, unless:
 - (1) the weight or volume of the materials in the project is capable of accurate measurement and verification; and
 - (2) the specifications define the geographic points at which the project begins and ends.
 - c. For the purposes of this section, if contiguous sections of a road, street, or bridge are to be resurfaced or repaired in a calendar year, all of the work shall be considered to comprise a single public work project.
 - e. The board may purchase or lease supplies in the manner provided in IC 5-22 and perform the public work by means of its own workforce without awarding a public work contract. Before the board may perform any work under this section by means of its own workforce, the political subdivision or agency must have a group of employees on its staff who are capable of performing the construction, maintenance, and repair applicable to that work.

2. Public Works Projects for amounts less than \$150,000 but greater than \$50,000:

- (a) This section applies whenever a public work project is estimated to cost at least Fifty thousand dollars (\$50,000) and less than one hundred fifty thousand dollars (\$150,000).
- (b) The board must proceed under the following provisions:
 - (1) The board shall invite quotes from at least three (3) persons known to deal in the class of work proposed to be done by mailing them a notice stating that plans and specifications are on file in a specified office. The notice must be mailed not less than seven (7) days before the time fixed for receiving quotes.
 - (2) The board may not require a person to submit a quote before the meeting at which quotes are to be received. The meeting for receiving quotes must be open to the public. All quotes received shall be opened publicly and read aloud at the time and place designated and not before.
 - (3) The board shall award the contract for the public work to the lowest responsible and responsive quoter.
 - (4) The board may reject all quotes submitted.
- (c) This section applies to a public work for the routine operation, routine repair, or routine maintenance of existing structures, buildings, or real property if the cost of the public work is estimated to be less than One hundred fifty thousand dollars (\$150,000).
 - (1) The board may award a contract for a public work described in subsection (a) in the manner provided in IC 5-22.

3. Public Works Projects for amounts greater than \$150,000:

- (a) This section applies whenever the cost of a public work project will be at least One hundred fifty thousand dollars (\$150,000).
- (b) The Board of Public Works and Safety must comply with the following procedure:
 - (1) The board shall prepare general plans and specifications describing the kind of public work required, but shall avoid specifications which might unduly limit competition. If the project involves the resurfacing (as defined by [IC 8-14-2-1](#)) of a road, street, or bridge, the specifications must show how the weight or volume of the materials will be accurately measured and verified.
 - (2) The board shall file the plans and specifications in a place reasonably accessible to the public, which shall be specified in the notice required by subdivision (3).
 - (3) Upon the filing of the plans and specifications, the board shall publish notice in accordance with IC 5-3-1 calling for sealed proposals for the public work needed. If the board receives electronic bids as set forth in subsection (d), the board shall also provide electronic access to the notice of the bid solicitation through the computer gateway administered under [IC 4-13.1-2-2\(a\)\(6\)](#) by the office of technology.
 - (4) The notice must specify the place where the plans and specifications are on file and the date fixed for receiving bids.
 - (5) The period of time between the date of the first publication and the date of receiving bids shall be governed by the size of the contemplated project in the discretion of the board. The period of time between the date of the first publication and receiving bids may not be more than:
 - (A) six (6) weeks if the estimated cost of the public works project is less than twenty-five million dollars (\$25,000,000); and
 - (B) ten (10) weeks if the estimated cost of the public works project is at least twenty-five million dollars (\$25,000,000).
 - (6) The board shall require the bidder to submit a financial statement, a statement of experience, a proposed plan or plans for performing the public work, and the equipment that the bidder has available for the performance of the public work. The statement shall be submitted on forms prescribed by the state board of accounts.
 - (7) The board may not require a bidder to submit a bid before the meeting at which bids are to be received. The meeting for receiving bids must be open to the public. All bids received shall be opened publicly and read aloud at the time and place designated and not before. Notwithstanding any other law, bids may be opened after the time designated if both of the following apply:
 - (A) The board makes a written determination that it is in the best interest of the board to delay the opening.
 - (B) The day, time, and place of the rescheduled opening are announced at the day, time, and place of the originally scheduled opening.
 - (8) Except as provided in subsection (c), the board shall:
 - (A) award the contract for public work or improvements to the lowest responsible and responsive bidder; or
 - (B) reject all bids submitted.
 - (9) If the board awards the contract to a bidder other than the lowest bidder, the board must state in the minutes or memoranda, at the time the award is made, the factors used to determine which bidder is the lowest responsible and responsive bidder and to justify the award. The board shall keep a copy of the minutes or memoranda available for public inspection.
 - (10) In determining whether a bidder is responsive, the board may consider the following factors:

- (A) Whether the bidder has submitted a bid or quote that conforms in all material respects to the specifications.
 - (B) Whether the bidder has submitted a bid that complies specifically with the invitation to bid and the instructions to bidders.
 - (C) Whether the bidder has complied with all applicable statutes, ordinances, resolutions, or rules pertaining to the award of a public contract.
 - (11) In determining whether a bidder is a responsible bidder, the board may consider the following factors:
 - (A) The ability and capacity of the bidder to perform the work.
 - (B) The integrity, character, and reputation of the bidder.
 - (C) The competence and experience of the bidder.
 - (12) The board shall require the bidder to submit an affidavit:
 - (A) that the bidder has not entered into a combination or agreement:
 - (i) relative to the price to be bid by a person;
 - (ii) to prevent a person from bidding; or
 - (iii) to induce a person to refrain from bidding; and
 - (B) that the bidder's bid is made without reference to any other bid.
 - (c) Notwithstanding subsection (b), a board may receive electronic bids for the public work if:
 - (1) the solicitation for bids indicates the procedure for transmitting the electronic bid to the board; and
 - (2) the board receives the bid on a facsimile machine or system with a security feature that protects the content of an electronic bid with the same degree of protection as the content of a bid that is not transmitted by a facsimile machine.
 - (d) A board may select a vendor to provide an electronic platform to accommodate the electronic bidding process.
4. **Conflict of Interest.** A conflict of interest occurs when an individual's personal interest (family, friendships, financial or social factors) could compromise his or her judgment, decisions or actions in the workplace. Pursuant to Indiana Code § 35-44.1-1-4, any public official for the City who has a conflict of interest shall complete the required disclosure. All elected officials, department heads, board members, or employees are required to complete a "Conflict of Interest Statement" if that person has a conflict (or who think they may have a conflict) to disclose the conflict/potential conflict, and (b) prohibit interested board members from voting on any matter in which there is a conflict.

3. Third & Final Passage-Ordinance 4-2025-Amending Zone Map-Derek Stutz-Sunrise Suites-2017 29th Street-From B-1 To R-2-Kevin Jones

- Ryan Griffith made the motion to approve the Third and Final passage of Ordinance 4-2025,
- Heath Hawkins seconded the motion,
- ***The Third and Final Passage of Ordinance 4-2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 4 -2025

AN ORDINANCE AMENDING THE ZONE MAP
INCORPORATED IN AND MADE A PART OF
CHAPTER 150 OF THE CITY CODE OF 1984

BE IT ORDAINED by the Common Council of the City of Bedford,
Indiana:

Section 1. That the Zone Map incorporated in and made a part
of Title 15 (Chapters 150-157) of the Bedford City Code be
and the same hereby is amended so as to classify the following
described parcels of real estate in Lawrence County, Indiana,
47421 Low Density Residential District (R-2), to-wit:

**Mooreland Lot 10, Parcel 47-06-22-441-053,000-010
Mooreland Lot 11, Parcel 47-06-22-441-054,000-010
Mooreland Pt Lot 12, Parcel 47-06-22-441-055,000-010
Commonly referred to as 2017 29th St. Bedford, IN 47421**

Section 2. That all regulations applicable to Low Density Residential
(R-2) Districts under the terms and provisions of Chapter 155 of
the Bedford City Code shall hereafter apply to and regulate the
above-described Territory is to which said Zone Map is hereby
amended.

Section 3. This ordinance shall be in effect from and after its
Passage and approval by the Mayor.

Passed and adopted by the Common Council of the City of
Bedford, Indiana, this 18th day of March 2025.

Judy Carlisle
Presiding Officer

ATTEST:

Billie Turney
Billie Turney, Clerk-Treasurer

Presented by me to the Mayor of the City of Bedford, Indiana, this 18th day of
March 2025.

Billie Turney
Billie Turney, Clerk-Treasurer

This ordinance approved and signed by me this 18th day of
March 2025.

Samuel J. Craig
Samuel J. Craig, Mayor

ATTEST:

Billie Turney
Billie Turney, Clerk-Treasurer

4. Third & Final Passage-Ordinance 5-2025-Amending Zone Map-Derek Stutz-Sunrise Suites- 2030 28th Street-B-1 to R-2-Kevin Jones

- Heath Hawkins made the motion to approve the Third and Final passage of Ordinance 5-2025,
- Ryan Griffith seconded the motion,
- ***The Third and Final Passage of Ordinance 5-2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 5 - 2025

AN ORDINANCE AMENDING THE ZONE MAP
INCORPORATED IN AND MADE A PART OF
CHAPTER 150 OF THE CITY CODE OF 1984

BE IT ORDAINED by the Common Council of the City of Bedford,
Indiana:

Section 1. That the Zone Map incorporated in and made a part
of Title 15 (Chapters 150-157) of the Bedford City Code be
and the same hereby is amended so as to classify the following
described parcels of real estate in Lawrence County, Indiana, Low
Density Residential District (R-2), to-wit:

**Mooreland Lot 16 54 x 138, Parcel 47-06-22-441-044.000-010
Commonly referred to as 2030 28th St. Bedford, Indiana 47421.**

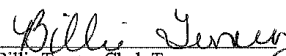
Section 2. That all regulations applicable to Low Density Residential
(R-2) Districts under the terms and provisions of Chapter 155 of
the Bedford City Code shall hereafter apply to and regulate the
above-described Territory is to which said Zone Map is hereby
amended.

Section 3. This ordinance shall be in effect from and after its
Passage and approval by the Mayor.

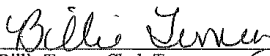
Passed and adopted by the Common Council of the City of
Bedford, Indiana, this 18th day of March 2025.


Presiding Officer


ATTEST:


Billie Turney, Clerk-Treasurer

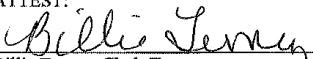
Presented by me to the Mayor of the City of Bedford, Indiana, this 18th day of
March 2025.


Billie Turney, Clerk-Treasurer

This ordinance approved and signed by me this 18th day of
March 2025.


Samuel J. Craig, Mayor

ATTEST:


Billie Turney, Clerk-Treasurer

5. Third & Final Passage-Ordinance 6-2025-Amending Zone Map-Derek Stutz-Sunrise Suites-Moreland Lot No. 23-From B-1 To R-2-Kevin Jones

- Brad Bough made the motion to approve the Third and Final passage of Ordinance 6-2025,
- Kathy Blackburn seconded the motion,
- ***The Third and Final Passage of Ordinance 6-2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 6 - 2025

AN ORDINANCE AMENDING THE ZONE MAP
INCORPORATED IN AND MADE A PART OF
CHAPTER 150 OF THE CITY CODE OF 1984

BE IT ORDAINED by the Common Council of the City of Bedford,
Indiana:

Section 1. That the Zone Map incorporated in and made a part
of Title 15 (Chapters 150-157) of the Bedford City Code be
and the same hereby is amended so as to classify the following
described parcels of real estate in Lawrence County, Indiana, Low
Density Residential District (R-2), to-wit:

Mooreland Lot 23 54 x 135, Parcel 47-06-22-441-066.000-010

Section 2. That all regulations applicable to Low Density Residential
(R-2) Districts under the terms and provisions of Chapter 155 of
the Bedford City Code shall hereafter apply to and regulate the
above-described Territory is to which said Zone Map is hereby
amended.

Section 3. This ordinance shall be in effect from and after its
Passage and approval by the Mayor.

Passed and adopted by the Common Council of the City of
Bedford, Indiana, this 18th day of March 2025.

Judy Carlisle
Presiding Officer

ATTEST:

Billie Tumey
Billie Tumey, Clerk-Treasurer

Presented by me to the Mayor of the City of Bedford, Indiana, this 18th day of
March 2025.

Billie Tumey
Billie Tumey, Clerk-Treasurer

This ordinance approved and signed by me this 18th day of
March 2025.

Samuel J. Craig
Samuel J. Craig, Mayor

ATTEST:

Billie Tumey
Billie Tumey, Clerk-Treasurer

**6. Third & Final Passage-Ordinance 7-2025-Amending Animal Ordinance-91.13
(Impoundment)-David Flinn**

- Larry Hardman made the motion to approve the Third and Final passage of Ordinance 7-2025,
- Judy Carlisle seconded the motion,
- ***The Third and Final Passage of Ordinance 7-2025, All votes in favor of motion, No one opposed, passed.***

ORDINANCE NO. 7 - 2025

AN ORDINANCE AMENDING §91.13 (Impoundment)
OF THE MUNICIPAL CODE OF BEDFORD, INDIANA

WHEREAS, the Council of the City of Bedford, Indiana, has determined a need to update the Impoundment section of the Animal Ordinance; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BEDFORD, INDIANA, that §91.13 (Animals) shall be updated as follows:

§ 91.13 IMPOUNDMENT.

(A) Unrestrained dogs and nuisance animals shall be taken by the police, animal control officers, or humane officers and impounded in an animal shelter and there confined in a humane manner.

(B) Impounded dogs and cats shall be kept for not less than five working days and provided further that all dogs and cats which are believed to have bitten any person, shall be impounded for not less than 14 days.

(C) If by a license tag or other means, the owner of an impounded animal can be identified, the animal control officer shall, immediately upon impoundment, make all reasonable efforts to locate the owner of the animal.

(D) An owner reclaiming an impounded animal from animal control **may** pay a fee to the animal shelter determined by the animal shelter.

(E) **Any non-altered animal (not spayed/neutered) not reclaimed by its owner within five working days shall be placed with a city-contracted professional animal care specialist or humane society or humanely euthanized. Any animal that has been altered (spayed/neutered) can be placed up for adoption through Animal Control.**

(F) In addition to or in lieu of impounding an animal found at large, the animal control officer, humane officer, or police officer may issue to the known owner of the animal a notice of ordinance violation.

(G) The owner of an impounded animal may also be proceeded against for violation of this chapter.

(H) **All dogs impounded by the Animal Control Department shall be implanted with a microchip and registered to the animal's owner prior to release, placement or adoption. The cost of microchipping shall be covered by the city, and no additional microchipping fees shall be charged upon the reclamation, placement or adoption of the animal.**

All other aspects of this Ordinance not herein modified shall remain in full force and effect.

New Business

1. Presentation-April 15th DLGF 2024 TIF Management Annual Report of Redevelopment Commission-Andrew Mouser (Baker Tilly)

- Andy Mouser stated that last year was the first year that RDC must present the TIF Management Report to the council and upload and submit to Gateway.
- The report is for 2024 and is a look back to the activity.
- Baker Tilly assists with annual notification to the overlapping taxing units, the TIF Neutralization, the RDC Annual Spending Plan and the RDC Annual Presentation to Taxing Units.
- TIF funds are used to finance incentives or infrastructure needed to induce private investment, to encourage economic growth in target areas and to redevelop blighted areas.
- Heidi Benitez-Sigala stated that the report shows the previous numbers, states that there are no RDC employees, and no salaries were paid from the funds.
- There is one large EDA area and four allocation areas.
- Revenue was approximately 5.4 million with expenditure of 3 million. The expenditures were for capital outlays (police station, Spider Creek Project and roundabout project), other charges and services (police station, Spider Creek Project and roundabout project and debt service (payoff of 2017 bonds).
- There are no current Housing TIF Allocation Areas in the city.

2. Compliance with Statement of Benefits (CF-1)-Real Estate Improvements-Stonecutters Place-Senior Apartments- Amy Alcorn (Hoosier Uplands)

- Amy Alcorn stated that they are compliant with the abatement requirements.
- There are 80 to 100 people on the waiting list for apartments. There is a need for more housing.

3. Ordinance 8-2025-Fire Protection Ordinance Providing For Payment of Fire Hydrant Rental Costs By City of Bedford Utilities Ratepayers-Misty Adams, Mayor Sam Craig, Greg Pittman

- Misty Adams stated that currently the fire hydrant rental costs is being paid by city administration for the production, storage, sale and delivery of water to provide fire protection for the City of Bedford. Annually it is \$435,165.52.
- With the proposed ordinance, the funding mechanism would shift the cost to rate payers. That would be based on the meter size of each customer we have.
- The meter sizes range from 5/8-inch to 12 inches with different monthly charges for each size meter. Most residential properties have a 5/8-inch meter which is \$4.75 a month. All rates were read aloud.
- The first time on the billing would be in June bill payable in July. RDC has committed to pay the first half of the year and the new rate fees will pay the second half. It is not based on water usage, based on whether you have water on or not.
- Ryan Griffith asks and states this if for fire hydrant maintenance, the utilities test fire hydrants throughout the year and replace them if needed. If someone would have a fire, and that hydrant is used, there is no charge for the water. Misty Adams concurred. He added that the 12-inch meter is higher because if they have an issue, they will use more water. Misty Adams stated that it is in the state statute based on meter size. Wholesale meters and irrigation meters are not charged. Those are the only two exceptions.
- Dan Bortner stated that in doing this, it is allowing us to shift the funds for public safety costs, operational expenses.
- Mayor Craig stated that it had been discussed, in reference to the 7% pay raise that public safety received this year that the council voted on and passed. Each public safety officer received a \$6,000 raise this year also. For the \$6,000 salary increase total for the general fund was \$449,000. LOIT public safety was \$66,700. There is a lot of revenue and by changing this up as stated, it will replenish the tax dollars for public safety instead of the hydrant rentals.

- Brad Bough made the motion for the first passage of Ordinance 8-2025,
- Dan Bortner seconded the motion,

- Larry Hardman made the motion for the second passage of Ordinance 8-2025,
- Ryan Griffith seconded the motion,
- *Third and final passage of Ordinance 8-2025 will be considered at the April 15, 2025, Meeting.*

4. Ordinance 9-2025 Establishing Rates and Charges For The Uses of and Services Rendered by Water works System of the City of Bedford an Amendment of Ordinance 21-2008, An Amendment of Ordinance No. 16-2012, An Amendment of Ordinance 15-2021, And An Amendment Of Ordinance 12-2022-Misty Adams, Mayor Sam Craig, Greg Pittman

- Misty Adams stated, on the previous rate ordinance listed above, there is a private hydrant rental cost and a public hydrant rental cost. With the passage of last ordinance, we need to remove the public hydrant rental fee because that fee was based on hydrants that we had. Added were three-meter sizes that was not in the previous rate ordinance. 8-inch, 10-inch and 12-inch meters. You are allowed so many gallons of water depending on what size you have. We do have one wholesale customer that has an 8-inch meter that used to buy water from us, and they were way over the minimum, they currently do not buy water from us, so their minimum charge will go up a little bit. We have no 10-inch meter customer, we do have one 12-inch customer. And they are well over the gallons allowed on this cost.
- We just want to make sure we capture whatever meter size a customer has, the largest was 6-inch meter in the ordinance.
- Dan Bortner asks, does this affect two customers? Misty Adams stated yes, and she has spoken to both.

- Dan Bortner made the motion for the first passage of Ordinance 9-2025,
- Ryan Griffith seconded the motion,
- Judy Carlisle made the motion for the second passage of Ordinance 9-2025,
- Brad Bough seconded the motion,
- *Third and final passage of Ordinance 9-2025 will be considered at the April 15, 2025, Meeting.*

5. Ordinance 10-2025 Establishing Rates and Charges For The Use Of and Service Rendered By Water works System of the City of Bedford AN Amendment of Ordinance 21-2008, An Amendment of Ordinance No 16-2012, An Amendment of Ordinance 15-2021, And An Amendment of Ordinance 12-2022-Misty Adams, Mayor Sam Craig Greg Pittman

- Mayor Craig stated that since Ordinance 8-2025 and Ordinance 9-2025 past the first two passages, there is no need for Ordinance 10-2025.

6. Discussion

- Brad Bough thanked Mayor Craig for his representation at the Williams Dam discussion.
- Dan Bortner stated he appreciated the response from the city on the weekend storm and the cleanup the next day.
- Mayor Craig stated that all the departments came together to help in the storm cleanup. The street department and fire department worked on trees removed from the roadways. The fire department helped cover the roof of the old police station garage that was damaged in the storm. The parks department suffered damage to the pavilion and pool.

- It was reported that some tornado sirens did not sound on Saturday morning. The alarms were tested on Friday and worked. The police dispatcher received the IDAC notification to sound the tornado alarms. A police officer witnessed and confirmed the dispatcher activate the tornado alarms. With this issue, the alarms were tested on Saturday. Police and firefighters were at each alarm to ensure they worked. ECS from Bloomington came and checked the system and found no problem. The city will be proactive and continue to look into the issue.
- A new garage is being considered at the new police station using RDC funds. The garage will house SWAT and armor vehicles. Currently, they are housed at the old police garage and time is lost going from the new police station to the old station.
- Spider Creek is progressing well. The force main to Norton Lane is complete and the East West main to GM is in place.

7. Adjourn

- Larry Hardman made the motion adjourn.
- Ryan Griffith seconded the motion,
- *All votes in favor of the motion, No one opposed, meeting adjourned.*

Bedford City Council 2025

- *Judy Carlisle, President* _____
- *Kathy Blackburn* _____
- *Ryan Griffith* _____
- *Heath Hawkins* _____
- *Dan Bortner* _____
- *Larry Hardman* _____
- *Brad Bough* _____

Attest: Billie Tumey
Clerk-Treasurer _____